

**NORTH CENTRAL ESD
REGULAR BOARD MEETING
July 2, 2020**

The North Central ESD Board of Directors met in regular session in the NCESD Conference Room, Thursday, July 2, 2020.

Attending

P—Amy Derby, Chair -June 2023
P—Greg Greenwood, V. Chair -June 2023
P—Jeff Schott, -June 2021
P—Jim Doherty-June 2021
A—Kristen Neuberger-June 2023
P—Sarah Rucker -June 2021
P—Penny Grotting, Superintendent
P—Kim Domenighini, Bus. Mgr.

Visitors:

Carrie Somnis
Bob Dais

CALL TO ORDER

Jeff opened the Board Meeting at 6:00 p.m.

Public Input:

Election of Officers for 2020-2021- Chair and Vice Chair

Motion— Jim, seconded by Greg, to elect Amy Derby as Chair for 20-21.

VOTING—*Unanimously approved.*

Motion— Sarah, seconded by Jeff, to elect Greg Greenwood as V. Chair for 20-21.

VOTING—*Unanimously approved.*

CONSENT AGENDA

MINUTES & FISCAL RECEIPTS

The minutes & fiscal receipts from the June 4, 2020 regular board meeting were distributed for review via email May 27, 2020.

Motion— Greg, seconded by Jeff, to approve 3.1 & 3.2 of the Consent Agenda.

VOTING—*Unanimously approved.*

SUPERINTENDENT REPORT

- Penny sent out an email stating that staff need to wear a mask if someone comes into their office. If they are alone they do not need to wear a mask.
- Penny and Bob are RA's(Re-entry Advisors) all schools need to have a plan in place before school begins.
- NCESD will be receiving 30K for the ESSER Grant – the funds will help with costs of sanitization for the building, remote access for staff and to support our school districts.
- Condon and Fossil have their ESSER application complete.
- The ESD does not have HEPA filters in the building. Kim will work with Jeff to see if we can have HEPA filters for our new units.
- Jim suggested having the school districts look into HEPA filters. Jeff suggested in-room filter systems for schools that do not have central units.

- ODE notified districts that the schools will be funded at \$9 billion level and will not be getting reduced for the 20-21 school year.
- The ESD and schools have extra masks if visitors come into the buildings.
- Kalie met with Condon Child Care, they will have to wear scrubs and will need to change attire after each classroom.

OPK Update

- The state has released the allocations for OPK funding and Preschool Promise, it will be fully funded with extra money, so schools will not have to use General Fund money for preschools.
- Carrie stated that the preschool students, may have to follow the same protocols as the Condon Child Care.
- Kim, Penny and Carrie will work together to come up with a budget for the extra funds.

Tech Update

- Chad and Joe took the new servers to Spray and Mitchell today. They will start migrating the data next week.
- Chad and Joe will install servers in Fossil next week.
- Two new AC units for the server room were installed last week. There is a back-up unit installed in the server room to help the units work together.

Policies J

- There was no questions regarding policies J
- Motion – Jeff, seconded by Greg, to approve policies J presented.

VOTING—*Unanimously approved.*

Personnel Report

- Bob sent out a HR report
 - Angela Tyler has resigned her custodial position
 - Sub SPED teacher is always in need
 - Science Teacher in Arlington
 - Preschool Director in Spray
 - Dorm Parent in Mitchell
 - Fossil looking for two Bus Drivers
 - Fossil looking for Instructional Aide

NEW BUSINESS:

Housekeeping Recommendations

The board reviewed the recommendations for housekeeping items for 20-21.

Housekeeping Items – Designate for 2020-2021

IDEA Fiscal Manager (*Penny Grotting*)

- Chief Administrative Officer (*Penny Grotting*)
- Authorization to Sign Checks/Custodian of Funds (*Penny Grotting, Kim Domenighini, Jeff Schott(Board Member)*)
- Budget Officer (*Penny Grotting*)
- Business Manager (*Kim Domenighini*)
- District Auditor (*Accuity LLC, Certified Public Accountants, PC*)
- Insurance Agent of Record (*Wheatland Insurance Center*)
- Official District Newspaper (*The Times—Journal*)
- Depositories for District Funds (*Bank of Eastern Oregon, Oregon State Treasury*)

- Set Borrowing Limit/Authorize Interfund Loans (*\$1,000,000 upon majority vote of Board*)
- Government Crime Policy (*\$100,000 – covers all employees*)
- Set Meeting Dates/Times/Location (*6-8 times yearly – 1st Thursday - 6 pm*)

Motion—Jeff, seconded Jim to approve the Housekeeping Items.

VOTING— *Unanimously approved.*

Next meeting: September 3, 2020 6:00pm

ADJOURNMENT

With no further business, the meeting was adjourned at 7:07 p.m.

AMY DERBY, CHAIR

KIM DOMENGIHINI, BUS. MGR.